

**EQUAL PAY CLAIM**

**LANCASHIRE COUNTY COUNCIL MEMBERS**

If you wish to pursue a UNISON Equal Pay Claim please complete the following return to:

Equal Pay Unit, UNISON North West, Arena Point, 1 Hunts Bank, Manchester M3 1UN

Name
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Address
Postcode
Telephone Number

UNISON Membership Number or Nat Insurance No:

Job Title

Start Date.

End Date (if applicable)

**Please tick as appropriate:**

I have not previously completed a UNISON Equal Pay CASE Form

I have previously completed a UNISON Equal Pay CASE Form

Please bear in mind that there are very strict time limits for presenting equal pay claims and each of the following acts will trigger the time limit:

- If you leave your job (including retirement)
- If you change your job
- If you are promoted
- If your employment is transferred to a different employer.

Equal pay claims must be submitted to the Tribunal within 6 months less one day of the above acts taking place. It is your responsibility to advise us of any of the above actions so that we can diary the correct limitation period for your claim.

If you fail to provide us with this information it may result in your claim becoming time barred and as such it will have no prospects of success.

**When complete return to:**

Equal Pay Unit, UNISON North West, Arena Point, 1 Hunts Bank, Manchester M3 1UN